

## **Role Description – Trustee to All Hallows Healthcare Trust**

- Job title :** Trustee of All Hallows Healthcare Trust.
- New trustees are elected by the existing trustees but 3 of the total number are nominated by The Community of All Hallows. Whether the position is a Community nominated post or not will be made clear as posts become vacant.
- Responsibilities:** This position is a non-executive post but post holders bear the responsibilities of a director of a company limited by guarantee. Whilst the running of the Trust is the responsibility of the CEO and his/her managers, trustees have ultimate responsibility for all aspects of clinical and corporate governance. They are accountable to the CQC and Charity Commission for the delivery of care to residents, clients and patients, the management of all staff and the prudent management of the Trust's resources.
- The Trustees act as the Board of All Hallows Healthcare Trust, each having equality of voice.
- Term of office:** 3 years. Renewable on 2 occasions
- Reporting to:** Chair of Trustees
- Remuneration:** The post is not remunerated as remuneration for trustees is not permitted by the Charity Commission and is therefore prohibited under the Trust's Articles of Association.
- Indemnities:** Trustees are indemnified against financial risk by the Trust's constitution and appropriate insurance cover. This indemnity does not extend to the criminal liability of an individual Trustee.
- Time commitment:** Up to six Trustee meetings per year and four Trust sub-committee meetings per year, according to membership, plus irregular ad hoc meetings, according to need.
- Job role/purpose:** The Trustees of All Hallows Healthcare Trust act as the board of the organisation along with the Chief Executive and Head of Finance. As the board of the limited company they determine strategy, appoint the Chief Executive and scrutinise all aspects of the Trust's activities to ensure services are safe, efficient and the company is a going concern.

They provide non-executive impartiality, challenge and advice to the executive team and also act as a resource connecting the organisation to the local community the Trust serves.

The Trustees together make up a balanced team with, in some cases, individual Trustees holding a position by virtue of their professional background e.g. Clinical, medical, financial, and sometimes leading board work because of their specific expertise e.g. a financial person chairing the Audit sub-committee.

**Training:**

All Trustees will be provide with training and development appropriate to the role.

AE 6/2/18